

FROM: *Assist. for Admin.* DATE: *26 March*

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Budget

25 March 1964

MEMORANDUM FOR: Chief, Administrative Staff, O/BNH

SUBJECT: Review of NPIC Financial Requirements
for FY 1964

1. In answer to your request, we have updated the NPIC Financial Requirements for the remainder of FY 1964 including actual obligations through 29 February 1964 and planned obligations 1 March - 30 June 1964.

2. As you will note on the attached Object Class Summary, we have reduced our overall FY 1964 planned obligations by \$583,000. This includes a reduction in our estimate for personal services by \$554,000 and a decrease in invitee travel by \$29,000. Both of these reductions are related to a revised estimate of our on-duty strength at the end of the year which has been sharply curtailed due to the personnel freeze.

3. Although a good portion of our R&D money is not obligated as yet, the FY 1964 technical development program is reaching its final stages and the necessary paperwork is being prepared to accomplish our planned objectives before the end of the Fiscal Year. If for any reason these programs become bogged down there may be some savings, but at this point we are planning to implement our whole program.

4. I would appreciate being kept informed of your need for \$583,000. If other surpluses should develop you will be advised promptly.

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Assistant for Administration
National Photographic Interpretation Center

Enclosure: a/s

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NPIC/AS/DAEF

(25 March 1964)

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